

HILLVIEW MEDICAL CENTRE

**DR JJ WELLS
DR PR LOCKE
DR EL GILES
DR TD LEE**

Practice Manager: Ms Linda Pratt



**HILLVIEW MEDICAL CENTRE
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Welcome to Hillview Medical Centre.

Please complete the enclosed New Patient Questionnaire and Registration Form.
Until this is completed you will not be registered at the Practice.

It is very valuable for us to get some information before we receive your records from your previous GP, as this can take many weeks. We can also make sure that medical problems are followed up and repeat prescriptions are organised

Please use the health check monitor, a token is available from reception

To enable us to register you we require sight of two of the following, preferably one photo ID and one proof of address:

- birth certificate
- marriage certificate
- medical card
- driving licence
- passport
- local authority rent card
- paid utility bills
- bank/building society cards/statements
- National Insurance number card
- payslip
- letter from Benefits Agency/benefit book/signing on card
- papers from the home office
- P45

Named GP

All patients now have a named GP. This doctor will have overall responsibility for the care and support that our surgery provides to you. This does not prevent you from seeing other GPs in the practice. You can still book to see/speak to any of the GPs, and your "named GP" might not always be available to see you. We are currently registering all new patients with Dr JJ Wells. If you would like another 'named GP' please let the receptionist know when you register.

Registration for organ and blood donation

Registration for organ and blood donation is no longer part of your registration process with the surgery. Therefore patients are requested to self-register on the NHS Blood and Transplant website www.nhsbt.nhs.uk and by doing so you have a greater choice and options. If you prefer to talk to someone to register you can telephone the NHS Blood and Transport helpdesk on 0300 123 2323.

Identifying Patients with Disabilities and other needs

It is important to us to be able to identify and record patient's requirements in their medical notes if they have a recorded disability. There is a section on the new patient questionnaire. Please complete if you are registered blind or partially sighted, registered deaf, registered deafblind, on the learning disabilities register, have a visual impairment, have hearing difficulties or impairments or those who use hearing aids.

Electronic Prescription Service

The Electronic Prescription Service (EPS) is an NHS service. It gives you the chance to change how your GP sends your prescription to the place you choose to get your medicines or appliances from. If you normally collect your repeat prescriptions from your GP you will not have to visit your GP practice to pick up your paper prescription. Instead, your GP will send it electronically to the place you choose, saving you time. You will have more choice about where to get your medicines from because they can be collected from a pharmacy near to where you live or work. Please indicate your choice of nominated pharmacy on the new patient questionnaire. For more information please visit www.hscic.gov.uk/epspatients. If you use an appliance contractor please speak to reception regarding this nomination.

National Data Opt-Out

The NHS is committed to keeping patient information safe and always being clear about how it is used.

Your health and care information is used to improve your individual care. It is also used to help the NHS research new treatments, decide where to put GP clinics and plan for the number of doctors and nurses in your local hospital. Wherever possible we try to use data that does not identify you, but sometimes it is necessary to use your confidential patient information.

If you wish to find out more or to opt out please visit nhs.uk/your-nhs-data-matters or telephone 0300 303 5678

All information provided is strictly confidential and will be processed using the Practice's Patient Confidentiality / Data Protection protocols